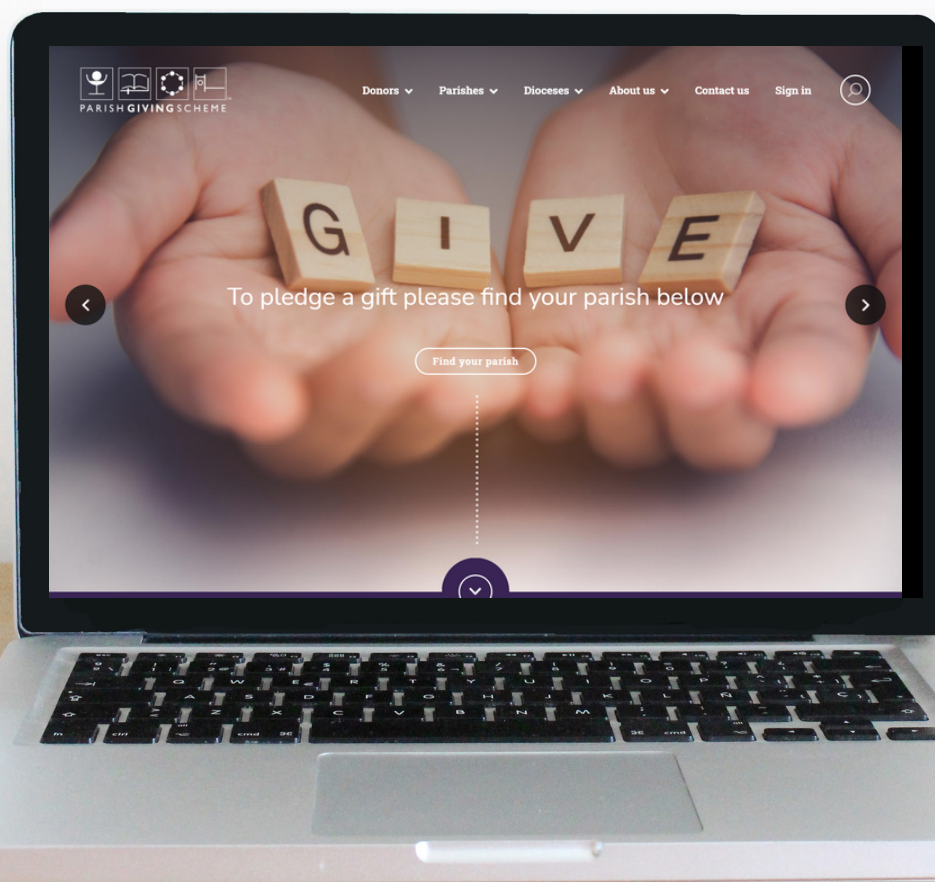


PGS TRUSTEE: TREASURER

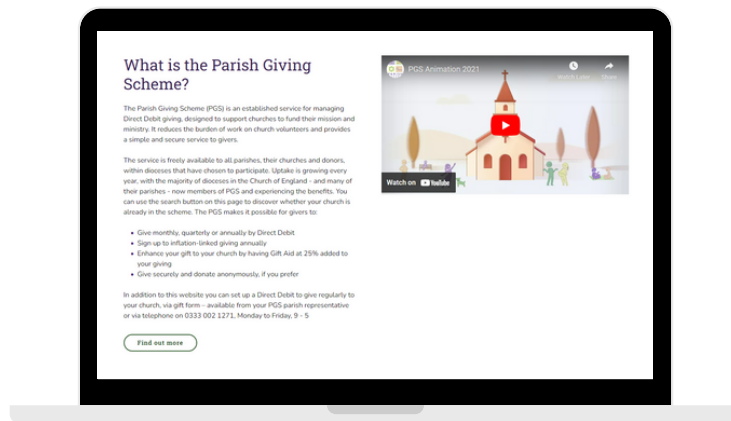
APPLICANT INFORMATION



About PGS

Uniquely, the Parish Giving Scheme (PGS) was created by the Church for the Church. PGS is a registered non-profit charity pursuing a mission for Kingdom growth by advancing regular giving in every church. With over 34 of the 42 Church of England dioceses active members of the scheme, we have more than 4,000 parishes using PGS for inflation-proofed regular giving.

The PGS supports givers, supporters and churches across the Church of England with a Direct Debit-based giving system. The key benefit of the scheme is that it is an easy way for givers and supporters to inflation-proof their giving, resulting in better cash flow and reduced administration for parishes, freeing them up to focus on other important priorities. With over 70,000 Direct Debits per month being processed on behalf of our members, we expect the total gift value to exceed £75m in 2022.



Current projects include launching a digital one-off giving module that enables givers with or without a PGS account to make a debit or credit card transaction to their chosen church. Concurrently, we are also in the early partnership stages with leading contactless providers to develop a new service that significantly reduces the effort for churches to establish contactless giving. Importantly, all our ways to give will point towards regular giving, enabling churches to use PGS to help them advance regular giving in their church.

This is a significantly transformational time for PGS, and we are looking for a trustee in the specific role of Treasurer that can provide strategic insight and governance throughout the organisation's growth and the technological advancements planned.

From the Chair of the Board, Theo Platt

Thank you for your interest in the role of Treasurer at the Parish Giving Scheme. This is an extraordinary time for the charity as we continue to grow significantly and at pace, supported by strong partnerships across the Diocesan Membership and the National Church Institute. Our new vision advancing regular giving in every church brings both excitement and challenge - effective governance and sound financial strategy will be crucial if we are to realise our ambitions.

Our core purpose is to serve the Church broadly and deeply with a giving platform that provides resilience to its finances. The last few years have been extremely difficult for our parishes, but through it all PGS has played a vital role in helping the Church to continue serving its communities by enabling continued regular income.

We are entering a key phase in the life of PGS and as we continue to grow, so does the risk profile of processing over £75m in donations per year (including nearly £20m in gift aid). The position of Treasurer will be crucial to the ongoing success of the charity through a period of development and maturation.

The Board currently comprises nine members. We are a collaborative group with a great culture, who have open and challenging discussions, but who reach and stand by collective decision-making.

I hope this Trustee pack provides a helpful insight into the work of PGS, our future plans, and the important role the Treasurer has to play. It is an exciting time to join the team responsible for overseeing such a critical solution to giving across the Church, and we invite you to consider an application prayerfully.

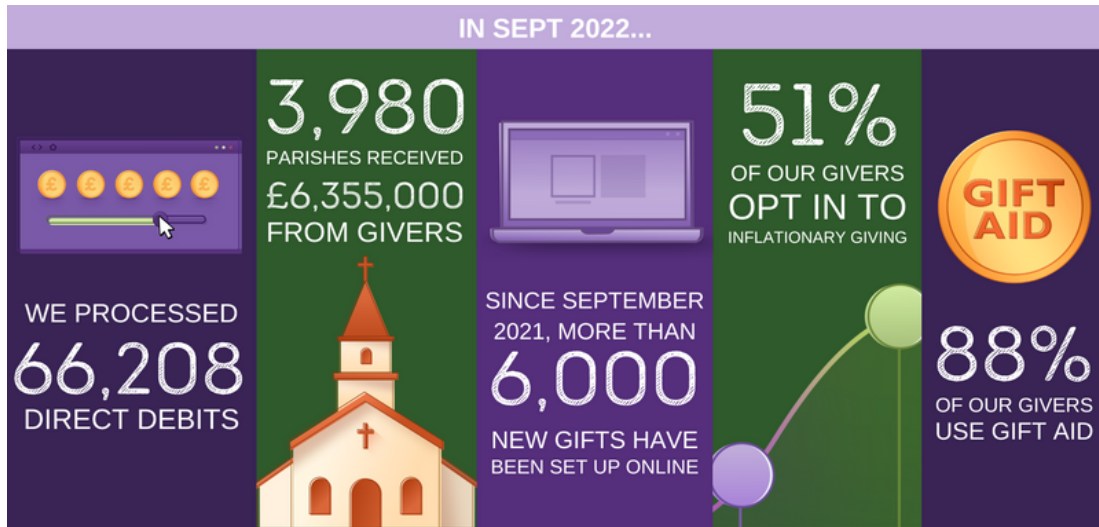
Please don't hesitate to get in touch if you would like to discuss the opportunity further.

Theo Platt

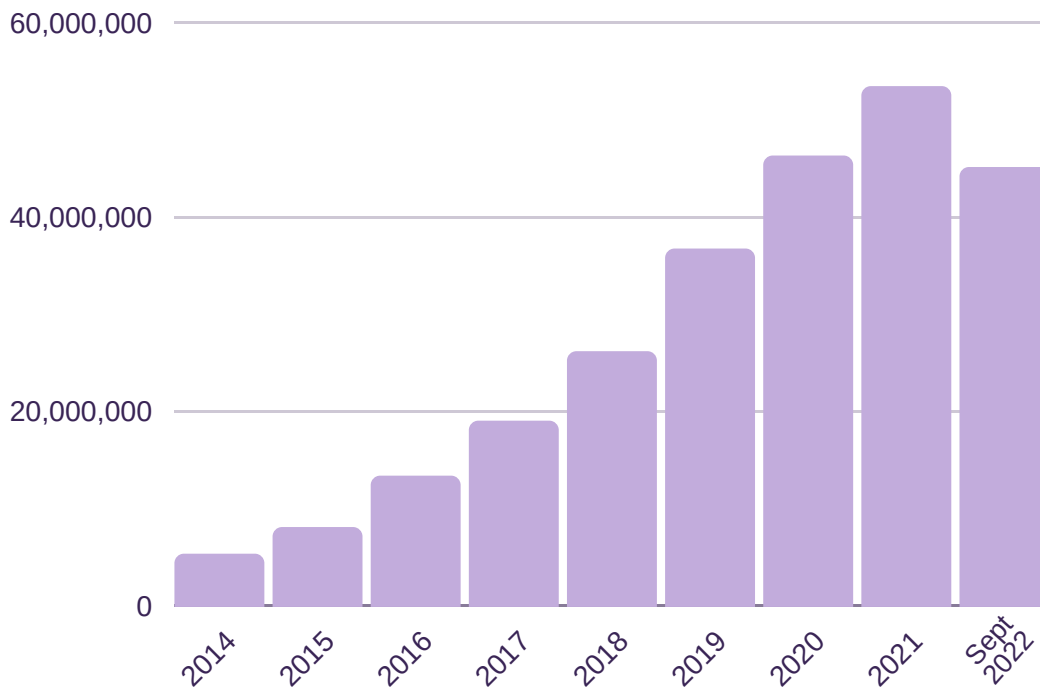
Chair of the Board of Trustees



Growth of PGS



£ Gifts and Gift Aid



Vision

The Parish Giving Scheme is '*Advancing regular giving in every church.*'

Mission

We support the Christian community to engage in a culture of generosity through regular giving. During times of change, we are helping to grow the Kingdom of God by enabling and inspiring committed regular giving, which transforms the life and ministry of churches and charities. Our approach is to support all givers in whichever way they choose to give, to become regular givers.

Our values

Generosity (see Luke 10:25-37)

Through the actions of 'radical generosity', generosity as taught through the Gospels, our communities are being enriched by the life of the Church. It is through radical generosity, in its many forms, that we will continue to see the Kingdom of God growing in our communities.

Relationship (see Philippians 2:5-11) in Community (see Romans 12:5)

Our relationships should be the same as Christ Jesus: demonstrating humility, integrity, and obedience. We recognise that relationships are key to our success in supporting the Church through our ministry. In building relationships, we build a community to encourage generous giving as we work together.

Learning (see Proverbs 18:15)

'Every day is a school day'; we approach each day at PGS with the intention of learning, recognising that to be better tomorrow, we need to learn today.

Excellence (Colossians 3:23)

Our creator God inspires us, through the excellence of this world that He created, to deliver aspects of PGS with excellence. We commit our plans to God, we seek His will to help us be the best we can, living the Vision of PGS.

TRUSTEE - TREASURER ROLE DESCRIPTION

Purpose

In addition to the standard purposes of a trustee, the treasurer is to assist the Board in its duty to supervise the broad direction of the Charity's financial affairs and to Chair the Audit and Risk Committee.

Principle finance responsibilities

- Support trustees with their responsibility for keeping proper accounting records
- Reviewing the charity's financial performance and providing scrutiny/challenge over the information presented by management
- Drawing up or reviewing policies for finance and investment to help safeguard and best utilise the charity's assets and resources
- Ensuring that the charity has robust and effective financial controls in place
- Liaising with finance staff and with the charity's independent examiner or auditor
- Reporting on financial matters to the trustees and members
- Acting as the Chair of the Finance, Audit and Risk Committee
- Provide guidance and support in the development of ongoing business development plans to ensure a sustainable future for the charity
- Provide support and review of the annual budget development

Person requirements

- Appropriate financial qualifications and experience
- Record of maintaining appropriate CPD and commitment to continue personal development within the financial sector
- Able to attend Trustee meetings (4 per year) and Chair Finance, Audit and Risk Committee (minimum of 4 remote meetings per year)

Please note that this role is not remunerated. Trustee expenses are provided as per the expense policy.

Reports to	Chair of the Board
Attendance required	Finance, Audit & Risk Committee (4 x per year) Trustee Meetings (at least 4 x per year, with 1 meeting usually a residential) with specific attendance at Budget Approval Trustee meeting
Term	Co-Opted by the Trustees for a term of 3 years, extendable to a second term

To apply, send a CV and cover letter outlining how your skills and experiences will enable you to fulfil the role of Treasurer to Grant Forrest: **CEO@parishgiving.org.uk**

